|  |  |  |
| --- | --- | --- |
| **clc_no_text****Central Land Council**  | **CLC – JOB SEEKER REGISTRATION FORM** **TOWN APPLICATIONS** |  |

**\*Please ensure all fields are completed\***

|  |  |
| --- | --- |
| DATE: |  |
| NAME: |  |
| POSITION APPLIED FOR: |  |
| ORGANISATION:  |  |

**PERSONAL DETAILS:**

|  |  |  |  |
| --- | --- | --- | --- |
| First Name: |  | Surname: |  |
| Contact Number: |  | Email: |
| Community Address: |  |
| Date of Birth:  |  | Gender: |  |
| Language Group: |  | Language Spoken: |  |
| Aboriginal Descent:  |  | Torres Strait Islander Descent:  |  |

**TRAINING & QUALIFICATIONS:**

|  |  |  |
| --- | --- | --- |
| Forklift Licence |[ ]  Confined Space Entry |[ ]  Elevated Working Platform |[ ]
| Working at Heights |[ ]  Scaffolding |[ ]  First Aid |[ ]
| Criminal History Police Check(last 12 months)  |[ ]  Ochre Card |[ ]  White Card |[ ]
| Driver’s License – LR class |[ ]  Crane Ticket |[ ]  Bob Cat |[ ]
|  Driver’s License – HR class |[ ]  Driver’s License – MC class |[ ]   |[ ]
| Other (please specify) |[ ]   |

**EDUCATION & TRAINING & QUALIFICATIONS:**

**\*Please provide copies of transcripts tickets & licences \***

|  |  |  |  |
| --- | --- | --- | --- |
| Primary School:(Year completed)  |  | Secondary School:(Year completed) |  |
| Vocational Training (CERT 1 – 4) DIPLOMA(Year comp & course info) |  |
| Other |  |

**EMPLOYMENT INFORMATION & HISTORY:**

|  |  |
| --- | --- |
| Are you currently Employed: (if so please provide details)  |  |
| Employment Status:(Full time, Part time, Casual)  |  |
| Will you be willing to travel remotely for work?  | Yes |[ ]  No |[ ]
| Comments:  |
| Do you have any pre-existing injuries and/ or conditions that might affect the type of work you are looking for?  | Yes |[ ]  No |[ ]
| Comments:  |
| Have you completed and attached a resume to this document?  | Yes |[ ]  No |[ ]
| Comments:  |

**EMPLOYMENT SUPPORT OFFICER TO COMPLETE:**

|  |  |  |
| --- | --- | --- |
| Have you saved copies of the Job seekers resume and copies of their transcripts, tickets and licences within Edis?  | Yes |[ ]  No |[ ]
| Comments:  |
| Have you updated the Employment Register within Edis?  | Yes |[ ]  No |[ ]
| Comments:  |
| Have you identified suitable employment opportunities for the job seeker?  | Yes |[ ]  No |[ ]
| Comments:  |
|  |  |
| **EMPLOYMENT UNIT CONTACT INFORMATION:** * Email: employmentunit@clc.org.au
* Phone Numbers: 08 8951 6313 or 08 8951 6314
* Office Location: 27 Stuart Highway, Alice Springs NT 0870
 |