|  |  |  |
| --- | --- | --- |
| **clc_no_text**  **Central Land Council** | **CLC – JOB SEEKER REGISTRATION FORM**  **TOWN APPLICATIONS** |  |

**\*Please ensure all fields are completed\***

|  |  |
| --- | --- |
| DATE: |  |
| NAME: |  |
| POSITION APPLIED FOR: |  |
| ORGANISATION: |  |

**PERSONAL DETAILS:**

|  |  |  |  |
| --- | --- | --- | --- |
| First Name: |  | Surname: |  |
| Contact Number: |  | Email: | |
| Community Address: |  | | |
| Date of Birth: |  | Gender: |  |
| Language Group: |  | Language Spoken: |  |
| Aboriginal Descent: |  | Torres Strait Islander Descent: |  |

**TRAINING & QUALIFICATIONS:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Forklift Licence |  | Confined Space Entry |  | Elevated Working Platform |  |
| Working at Heights |  | Scaffolding |  | First Aid |  |
| Criminal History Police Check  (last 12 months) |  | Ochre Card |  | White Card |  |
| Driver’s License – LR class |  | Crane Ticket |  | Bob Cat |  |
| Driver’s License – HR class |  | Driver’s License – MC class |  |  |  |
| Other  (please specify) |  |  | | | |

**EDUCATION & TRAINING & QUALIFICATIONS:**

**\*Please provide copies of transcripts tickets & licences \***

|  |  |  |  |
| --- | --- | --- | --- |
| Primary School:  (Year completed) |  | Secondary School:  (Year completed) |  |
| Vocational Training (CERT 1 – 4) DIPLOMA  (Year comp & course info) |  | | |
| Other |  | | |

**EMPLOYMENT INFORMATION & HISTORY:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Are you currently Employed:  (if so please provide details) |  | | | | |
| Employment Status:  (Full time, Part time, Casual) |  | | | | |
| Will you be willing to travel remotely for work? | | Yes |  | No |  |
| Comments: | | | | | |
| Do you have any pre-existing injuries and/ or conditions that might affect the type of work you are looking for? | | Yes |  | No |  |
| Comments: | | | | | |
| Have you completed and attached a resume to this document? | | Yes |  | No |  |
| Comments: | | | | | |

**EMPLOYMENT SUPPORT OFFICER TO COMPLETE:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Have you saved copies of the Job seekers resume and copies of their transcripts, tickets and licences within Edis? | | Yes |  | No |  |
| Comments: | | | | | |
| Have you updated the Employment Register within Edis? | | Yes |  | No |  |
| Comments: | | | | | |
| Have you identified suitable employment opportunities for the job seeker? | | Yes |  | No |  |
| Comments: | | | | | |
|  |  | | | | |
| **EMPLOYMENT UNIT CONTACT INFORMATION:**   * Email: [employmentunit@clc.org.au](mailto:employmentunit@clc.org.au) * Phone Numbers: 08 8951 6313 or 08 8951 6314 * Office Location: 27 Stuart Highway, Alice Springs NT 0870 | | | | | |