



Ceremony Assistance & Support – Information for CLC Constituents and Suppliers

Ceremony Assistance

Central Land Council (CLC) constituents are able to make an application requesting support to assist with Ceremony activity. The funds are limited and are divided evenly amongst our nine regions. Senior Community Elders and leaders are identified for each community. These people are responsible for making sure assistance is given to the right people and is shared equally as best as possible.

Funding Assistance limit

The funding assistance is limited to a total of \$400 per person and can only be used to purchase food and fuel as per example below. Applicants can divide the \$400 as per their wishes as long as it does not exceed the total of \$400

Below is just an example of a breakup.

- \$250 Food
- \$150 Fuel

Application Process

Constituents are required to make contact with the Regional Services team at CLC on **(08 8951 6250)** to discuss their request and what support and assistance is available. Applicants will be directed to the appropriate staff member and provided with a form to be completed and faxed back to Regional Services **(08 8958 2814)**.

CLC will do the following

- Ensure the application is complete
- Ensure the correct approval is given
- Check funds are available within the applicants region
- Issue and send purchase orders to requested supplier
- CLC will advise the applicant once the process is completed or if there are any problems.

The form must be approved by two(2) identified senior community leader/elders.

If the form is not approved the process will not go any further until we have it. Processing of applications can take some time, as there are numerous factors involved in approving or declining an application.

Purchase of Goods

If approved the applicant will be provided with a Purchase Order. The order can either be collected from CLC or faxed to the store as nominated on the application form. There are strict rules, which apply when buying your goods. The purchase orders are strictly for the purchase of fuel, food and materials/utensils used for food preparation. CLC constituents are encouraged to purchase healthy food options such as fruits, vegetables, bread, meats, eggs, butter, Weet-bix, porridge, pasta, rice etc. See the below list of food that can and cannot be purchased.



CENTRAL LAND COUNCIL

Ceremony Assistance & Support – Information for CLC Constituents and Suppliers

Any medication required should be taken out by the individual. All purchase orders will have an expiry date of three months from the date of issue. The applicant need to sign the invoice or purchase order to verify they have received the items purchased.

The Store will send through all receipts showing a breakdown of the items purchased and checks will be done to make sure the limit does not exceed the approved amount and that all items purchased are for food and fuel only.

Regards,

Richard Hayes
Acting Manager – Regional Services Unit

ITEMS YOU CAN BUY

Flour	Tinned Foods
Bread	Margarine
Tea Bags	Jam
Coffee	Syrup
Rice	Honey
Sugar – Equal	Peanut Paste
Powdered Milk	Tomato Sauce
Long Life Milk	BBQ Sauce
Oil	Cereal
Salt/Pepper	Noodles
Wool	Meat
Toilet Paper	Fruit & Vegetables
Ice	Biscuits
Cooking utensils	Alfoil/Glad Wrap

ITEMS CENTRAL LAND COUNCIL WILL NOT PAY FOR

Cigarettes/Tobacco	Shampoo/Conditioner/hair dye
Medication	Power and Phone cards
Cleaning items	Dog or Cat Food
Motor Oil/Brake Fluid/Fuses	